Paper Implementation Monitoring Tool - READING  
Building:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year(s) of Structuring:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **ICM Item** | **Leadership** | **Status:** **N**ot Started**, I**n Progress, **C**ompleted | | |
| **Date** | **Status** | **Next Steps** |
|  | **Decision Notebook** |  |  |  |
| LE1  LE2 LE3  LE4  LE9  A9  C3  DBDM1  DBDM2  DBDM5  DBDM6  DBDM11  DBDM12  IS1  IS6 | **Leadership Team** |  |  |  |
| * Membership established |  |  |  |
| * Roles and Responsibilities established |  |  |  |
| * Frequency of meetings established |  |  |  |
| * Decision Making Method |  |  |  |
| IS1  IS3  IS4  IS6 | **Review of Policies and Practices related to:** |  |  |  |
| * Communication |  |  |  |
| * Family Engagement |  |  |  |
| * Collaboration Time |  |  |  |
| **ICM Item** | **Empowering Culture** | **Status:** **N**ot Started**, I**n Progress, **C**ompleted | | |
| **Date** | **Status** | **Next Steps** |
| LE10 | **Leadership Team Norms** |  |  |  |
| LE10 | **Leadership Team Shared Vision** of Work |  |  |  |
| LE10 | **Building Shared Vision** for Educating Students |  |  |  |
| LE10 | **Leadership Team Core Beliefs** of Work |  |  |  |
| LE10 | **Building Core Beliefs** for Educating Students |  |  |  |

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| **ICM Item** | | | | | **Collaborative Team** **Structure** | **Status:** **N**ot Started**, I**n Progress, **C**ompleted | | |
| **Date** | **Status** | **Next Steps** |
| LE1  LE6  LE8  LE9  LE10  LE14  C3  C4 | C5  I3  I5  DBDM3  DBDM4  IS1  IS9 | | | | * Grade level/Content Area Structure |  |  |  |
| * Collaborative time scheduled |  |  |  |
| * Plan to Monitor Functioning |  |  |  |
| LE1  LE8  LE9  LE10  LE11 | | LE13  LE14  DBDM7  DBDM10  IS1 | | | **Family Engagement** | | | |
| * Review of current practices and alignment to the 6 standards |  |  |  |
| * Develop plan for family engagement |  |  |  |
| * Plan to Monitor Implementation |  |  |  |
| LE7  LE13  LE14  I1  I4  DBDM4 | | | DBDM7  DBDM11  IS3  IS5  IS6  IS7 | | **Communication Plan** | | | |
| * Identify stakeholder groups |  |  |  |
| * Identify message for each group |  |  |  |
| * Establish communication plan |  |  |  |
| * Plan to Monitor Implementation |  |  |  |
| **ICM Item** | | | | **Professional Development** | | **Status:** **N**ot Started**, I**n Progress, **C**ompleted | | |
| **Date** | **Status** | **Next Steps** |
| LE6 | | | | Professional Development Plan | |  |  |  |
| * Addressing Assessment | |  |  |  |
| * Addressing Curriculum | |  |  |  |
| * Addressing Instruction | |  |  |  |

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| **ICM Item** | | **Assessment** | **Status:** **N**ot Started**, I**n Progress, **C**ompleted | | |
| **Date** | **Status** | **Next Steps** |
| A1  A2  A3  A5 | A7  A8 | Review of Policies and Practices related to Assessment |  |  |  |
|  | | **Universal Screening** |  |  |  |
| A3  A4  A5  A8  A9 | | * Selected (CBM) |  |  |  |
| * Initial Professional Development Planned |  |  |  |
| * Plan to Monitor |  |  |  |
| * Ongoing Professional Development Planned |  |  |  |
| * Assessment schedule developed |  |  |  |
| A3  A4  A8  A9 | | **Progress Monitoring** |  |  |  |
| * Progress Monitoring of Intervention assessment identified |  |  |  |
| * Progress Monitoring of Core Instruction assessment identified |  |  |  |
| * Initial professional development planned |  |  |  |
| * Plan to monitor correct use |  |  |  |
| * Ongoing professional development planned |  |  |  |
| * Decision rules of when to administer |  |  |  |

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| **ICM Item** | | **Diagnostic Assessments/Procedures** | **Status:** **N**ot Started**, I**n Progress, **C**ompleted | | |
| **Date** | **Status** | **Next Steps** |
| A3  A4  A7  A9 | | * Selected |  |  |  |
| * Initial Professional Development Planned |  |  |  |
| * Plan to Monitor |  |  |  |
| * Ongoing Professional Development Planned |  |  |  |
| * Decision rules of when to administer |  |  |  |
| A3  A4  A9 | | **Outcomes Assessments** |  |  |  |
| * Identified Outcomes Assessment |  |  |  |
| * Identified Interim Assessment |  |  |  |
| * Initial Professional Development Planned |  |  |  |
| * Plan to Monitor correct use |  |  |  |
| * Ongoing Professional Development Planned |  |  |  |
| **ICM**  **Item** | | **Instruction** |  |  |  |
| I1  I2  I3 | I4  I5  I6 | Review of Policies and Practices related to Instruction |  |  |  |
| I1  I2  I3  I4  I6 | | **Instructional Practices** |  |  |  |
| * Common practice: differentiation |  |  |  |
| * Common practice: scaffolded |  |  |  |
| * Common practice: explicit |  |  |  |
| * Professional development planned |  |  |  |
| * Plan to monitor instructional practices |  |  |  |
| I4  I5  I6 | | **Model of Instruction & Schedule** |  |  |  |
| * Intervention model |  |  |  |
| * Core instruction time |  |  |  |
| * Supplemental instruction time |  |  |  |
| * Intensive instruction time |  |  |  |
| * Plan to monitor schedule/time |  |  |  |

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| **ICM Item** | | **Curriculum** | **Status:** **N**ot Started**, I**n Progress, **C**ompleted | | |
| **Status** | **Date** | **Next Steps** |
| C2  C3  C4 | C5  C6  C7 | Review of Policies and Practices related to Curriculum |  |  |  |
|  | | **Curriculum Protocol** |  |  |  |
| C1  C2  C3  C4  C5  C6  C7 | | * Core curriculum identified/developed |  |  |  |
| * Initial professional development planned |  |  |  |
| * Plan to monitor use of core curriculum |  |  |  |
| * Ongoing professional development planned |  |  |  |
| C1  C4  C5  C6  C7 | | **Supplemental Curriculum** |  |  |  |
| * Selected/developed |  |  |  |
| * Initial professional development planned |  |  |  |
| * Plan to monitor use |  |  |  |
| * Ongoing professional development planned |  |  |  |
| C1  C4  C5  C6  C7 | | **Intensive Curriculum** |  |  |  |
| * Selected/developed |  |  |  |
| * Initial professional development planned |  |  |  |
| * Plan to monitor use |  |  |  |
| * Ongoing professional development planned |  |  |  |